

**UNDERGRADUATE
APPLICATION FOR GRADUATION
GEORGIA SOUTHERN UNIVERSITY-OFFICE OF THE REGISTRAR
<http://students.georgiasouthern.edu/registrar/>**

INSTRUCTIONS:

1. Have **REQUIREMENTS NEEDED FOR GRADUATION** form completed and signed by advisor. Complete **APPLICATION FOR GRADUATION**. Return both forms to Registrars' Office.
2. You will receive notification regarding your requirements in 8 to 12 weeks from the Registrar's Office.
3. For COBA and COE Students – Complete **APPLICATION FOR GRADUATION**, and return to Advisement Center.
4. **Graduation attire must be reserved at least eight weeks before graduation. Order attire by going to this web site: www.herffjones.com/college/graduation**
5. **Graduation Fee of \$50 must be paid at Deal Hall before your degree can be posted on your record and before picking up cap and gown. (Beginning Fall 2007, students completing their requirements will pay a \$35 graduation fee. Cap and gown fees can be paid directly to the Herff-Jones company when you place your order.)**
6. Review the attached information sheet. Please check WINGS and update your address if incorrect.

Student Identification Number

Date Submitted

Print Name exactly as it is to appear on Diploma (Last name must be same as Academic Record)

Last Name	First Name	Middle Name	(Suffix)
Permanent Home Address			Permanent Home Phone Number
City	State	ZIP	Campus PO Box
()			@georgiasouthern.edu
Local or Cell Phone Number	Sex	Date of Birth	E-Mail Address

DEGREE

FIRST MINOR

MAJOR

SECOND MINOR

Code# (For Office Use Only)	

EMPHASIS

TERM TO COMPLETE REQUIREMENTS

- 1 Spring (May)
- 5 Summer (July)
- 8 Fall (December)

_____ TERM _____ YEAR

ADVISOR

APPLICANT'S SIGNATURE

PLEASE CHECK IF YOU DO NOT PLAN TO ATTEND GRADUATION

Honors criteria: based on all college work attempted (including repeats) at all institutions. At least 60 hours of credit must be earned at Georgia Southern. Detailed criteria regarding honors may be found by visiting WINGS and viewing "Graduation with Honors". Please initial after reading. _____

FOR OFFICE USE ONLY

HRS EARNED	TOTAL INST GPA	GA HIST	US HIST	GA CONST	US CONST	REGENTS TEST	GRAD FEE