

Calendar Committee Minutes
October 31, 2001
3:00 p.m.

Present: Dr. Jim Britt; Dr. Ruth Carroll; Dr. Ron Core; Mr. Mike Deal; Dr. David Lowder (for Ms. Cynthia Frost); Dr. Ming Li; Dr. Jim Lobue; Dr. Jill Lockwood; Dr. Bruce McLean; Mr. Jonathan Perkins; Dr. Vaughn Vandegrift; and Dr. Fred Whitt.

The meeting was called to order by Dr. Vandegrift at 3:10 p.m.

On a motion by Dr. Whitt and second by Dr. Core, the minutes of the May 24, 2001, Calendar Committee meeting were approved as written.

Dr. Vandegrift began the discussion of the revisions to the Summer 2002 and Summer 2003 calendars. It is no longer necessary (for accounting purposes) to have an Immersion Term. Therefore, it was suggested that the summer semester calendars be revised to show deletion of the Immersion Terms, leaving three weeks between the end of Summer Semester and the beginning of Fall Semester. Dr. Ming Li requested help from the Registrar's Office with the deadline for grades for students who have been on Summer internships. The instructors have been asked to assign a grade of "IP" for these students, and then to turn in a final grade upon the completion of the internship (at the end of the Immersion Term). Mr. Deal stated that the Registrar's Office will work with the instructors by automatically assigning a grade of "IP" and then changing it when the instructor turns in a final grade. Following this discussion, a Lobue/Li motion and second to approve the changes in the Summer 2002 and Summer 2003 calendars passed unanimously.

The next agenda item was the Fall 2003 calendar. It was noted that the Wednesday before Thanksgiving is no longer a holiday for faculty and staff, although it will still be a holiday for students. Dr. Core noted that this faculty/staff change is for 2002 only, until the President's Advisory Council votes on the Holiday Calendar for 2003. The Fall 2003 calendar was approved on a Lockwood/Britt motion.

The Spring 2004 calendar was presented for approval. The New Student Orientation and Registration will be held on Sunday, January 4, with classes beginning on Monday, January 5. This is the only change from the previous Spring semester calendars. A motion by Dr. Carroll and second by Dr. Whitt to approve the Spring 2004 calendar passed unanimously.

Dr. Vandegrift then presented the proposed calendar for Summer 2004. This calendar follows the same format as the previous summer calendars. Dr. Whitt proposed that the remainder of the proposed calendars be voted on as a group instead of individually, since they all follow the same format as previous semesters. Dr. Lobue requested time to review each calendar. Dr. Vandegrift asked each member to review the Summer 2004 through Summer 2005 calendars one semester at the time, and then the committee would vote to approve or disapprove these remaining calendars. After review and discussion, a motion was made by Dr. Britt and seconded by Dr. Lockwood to approve the Summer 2004 through Summer 2005 calendars. The motion passed unanimously.

Dr. Vandegrift stated that with these actions, we now have approved calendars for the next three full academic years (not including the current 2001-2002 year). It will be the objective of the Calendar Committee to meet once a year to approve an additional academic year's calendar.

There being no further business, the meeting was adjourned at 3:40 p.m.

Respectfully submitted,

Faye Bacon
Recording Secretary