GEORGIA SOUTHERN UNIVERSITY APPLICATION FOR
OUT-OF-STATE TUITION DIFFERENTIAL WAIVER MILITARY
PERSONNEL
AND THEIR SPOUSES AND DEPENDENT CHILDREN

Prior to submitting a Military Personnel out-of-state tuition waiver application, students are advised to review the University System of Georgia’s Military Personnel out-of-state tuition waiver policy found in Section 7.3.4.1 of the Board of Regents Policy Manual (www.usg.edu/policymanual).

Section I – To be completed by the STUDENT

| Name: | Student ID: |
| Address: | |
| City: | State: | Zip: |
| Email: | Phone: |
| Term applying for waiver: | ☐ Fall ☐ Spring ☐ Summer | Year: |

Waiver application is based on the current active military status of:

☐ Self
☐ Parent (students under the age of 24 only)
☐ U.S. court-appointed legal guardian (students under the age of 24 only)
☐ Spouse

Name of parent, U.S. court-appointed legal guardian or spouse upon whom the waiver is requested:

________________________________________________________________________

Is the service member currently stationed in or assigned to Georgia? ☐ Yes ☐ No

If No:

Location of current duty station: ____________________________________________

Does the service member currently live in Georgia? ☐ Yes ☐ No

Was the service member previously stationed in or assigned to Georgia? ☐ Yes ☐ No

If Yes:

Dates stationed in or assigned to Georgia: From ___________ To ___________

Do you have another parent or U.S. court-appointed legal guardian who has continued to reside in Georgia? ☐ Yes ☐ No

Section II – STUDENT Oath and Affirmation

I understand that any material false statement made knowingly and willingly by me on this application, or any documents attached hereto may, in accordance with O.C.G.A. 16-10-71, which provides that upon conviction, a person who knowingly commits the offense of false swearing shall be punished by a fine of not more than $1,000 or by imprisonment for not less than one nor more than five years, or both, subject me to prosecution in a court of law. Additionally, I further understand that any such false statement may subject me to immediate dismissal from the institution.

Further, I certify that, to the best of my knowledge, the information submitted on this application is true and complete.

________________________________________________________________________
Student Signature Date
ALL STUDENTS MUST SUBMIT THE DOCUMENTATION LISTED UNDER A, B, OR C BELOW, AS APPROPRIATE:

A. SERVICE MEMBER IS CURRENTLY STATIONED IN OR ASSIGNED TO GEORGIA
   Copy of orders, Enlisted Record Brief (ERB) and/or letter from Commanding Officer verifying current, active military status and verifying that the service member is currently stationed in or assigned to Georgia.

B. SERVICE MEMBER WAS PREVIOUSLY STATIONED IN OR ASSIGNED TO GEORGIA AND HAS BEEN REASSIGNED
   Copy of orders, Enlisted Record Brief (ERB) and/or letter from Commanding Officer verifying current, active military status and verifying that previous assignment was to a base in Georgia. In addition, evidence that the student remained continuously enrolled (no break of more than one traditional semester (fall or spring)) following the reassignment of the service member.

C. SERVICE MEMBER IS LIVING IN GEORGIA AND IS STATIONED IN A STATE CONTIGUOUS TO GEORGIA
   Copy of orders, Enlisted Record Brief (ERB) and/or letter from Commanding Officer verifying current, active military status and verifying that the service member is currently stationed in or assigned to Florida, North Carolina, South Carolina, or Tennessee. In addition, documentation that the service member is currently living in Georgia must be submitted.

LAWFUL PRESENCE IN THE UNITED STATES
In addition to the above waiver-specific documentation requirements, students must be verified to be lawfully present in the United States to be eligible for any out-of-state tuition waiver.

NOTE: Additional documentation may be requested to determine waiver eligibility.

IN ADDITION, STUDENTS APPLYING BASED ON A PARENT, U.S. COURT-APPOINTED LEGAL GUARDIAN OR SPOUSE MUST SUBMIT THE DOCUMENTATION LISTED UNDER A, B, OR C BELOW, AS APPROPRIATE:

A. APPLYING BASED ON A PARENT (Students under the age of 24 only)
   - Copy of the birth certificate for the student listing the service member as a parent;
   - Copy of the DD1172 (DEERS form) for the service member listing the student as a dependent;
   - Copy of the federal income tax return filed by the service member for the most recent tax year and listing the student as a dependent child; or
   - Presentation of the dependent military ID for the student (must be presented in person – no copies may be accepted).

B. APPLYING BASED ON A U.S. COURT-APPOINTED LEGAL GUARDIAN (Students under the age of 24 only)
   - Copy of U.S. court documentation listing the service member as the guardian of the student;
   - Copy of the DD1172 (DEERS form) for the service member listing the student as a dependent;
   - Copy of the federal income tax return filed by the service member for the most recent tax year and listing the student as a dependent child; or
   - Presentation of the dependent military ID for the student (must be presented in person – no copies may be accepted).

C. APPLYING BASED ON A SPOUSE
   - Copy of the marriage certificate for the service member and the student; or
   - Copy of a jointly filed federal income tax return filed by the service member for the most recent tax year listing the student as a spouse. Or, copy of a jointly filed federal income tax return filed by the student for the most recent tax year listing the military member as a spouse.

Submit completed form and required documentation to:

NEW Undergraduate students:
   Stephanie del Forn
   Georgia Southern University
   Office of Admissions
   P.O. Box 8024
   Statesboro, GA 30460
   Phone: 912-478-2303
   Fax: 912-478-1156
   Email: residency@georgiasouthern.edu

NEW Graduate students:
   Naronda Wright
   Georgia Southern University
   Office of Graduate Admissions
   P.O. Box 8113
   Statesboro, GA 30460
   Phone: 912-478-5384
   Fax: 912-478-0740
   Email: narondawright@georgiasouthern.edu

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Currently enrolled undergraduate and graduate students who have completed one or more semesters at Georgia Southern University can submit this completed form and copies of the required documentation to:

Kyndra Thompson  
Georgia Southern University  
Office of the Registrar  
P.O. Box 8092  
Statesboro, GA 30460  
Phone: 912-478-5154  
Fax: 912-478-1130  
Email: kyndrathompson@georgiasouthern.edu