

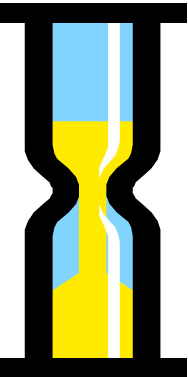


Closing and Check-Out Procedures

You must check out 24 hours after your last final and no later than 5 p.m. May 1st (Saturday). *Please note: There are two methods of check-out, Regular and Express Check-out. Check-out is mandatory.*

Regular Check-Out

At least 72 hours before departure, sign up with your RA. Sign up charts are located on your RA's door (in Kennedy, Southern Courtyard, and Southern Pines, sign-up sheets will be at the main lobby desk). When you sign up for a time, a staff member will be available at that time to check you out.



If you do not sign up for a specific time, you will have to wait until a staff member is available to work with you.

If for some reason your RA is not available at the appointed time, wait a short while in case he/she has been unavoidably detained.

If he/she does not appear, locate another staff member to perform the check-out procedure with you.

If in the unlikely event that you are not able to locate another staff member, call the University Housing Office at 681-5406 to receive assistance.

Do not leave without checking out. It is your responsibility to check-out properly. Your RA will explain the proper procedure at a mandatory floor meeting in the near future. Be sure to attend to avoid charges associated with check-out.



Express Check-Out

An express check-out option is available for those residents who are unable to schedule a timely check-out appointment. You must complete some preliminary paperwork with your RA. Then you may fill out a check-out form and leave it, together with your keys, at a designated location in your building. A staff member will then perform your check-out inventory at a later time and assess any damages that are appropriate.



Using the Express Check-out option waives all right to appeal charges assessed by the Department of University Housing. Please consult a staff member to discuss if Express Check-out is a viable alternative for you.

Before the RA arrives

Remove all belongings, trash and other items from your room.



Complete the checklist given to you by your RA.

Inventory Sheet

The RA will check the condition of your room against the inventory sheet that was completed at the beginning of the year before you moved in.

If there are any discrepancies between the two (damages), the RA will notify you of them and record them in the damages portion of your check-out form.

If there are no damages and you returned your keys, you must sign the section of the check-out form that states that you have properly checked out. *You must sign the check-out form.*

Inventory Sheet (cont.)

If you do not follow the correct check-out procedure, are not checked out properly, check-out after 5 p.m. on Saturday, 5/1/04, and/or do not sign your check-out form, you will be billed. Additional charges may apply. Below are the most common charges:



- | | |
|------------------------|--------|
| • Failure to check-out | \$50 |
| • Lost room key | \$50 |
| (Pines and Courtyard) | \$150) |
| • Lost exterior key | \$100 |
| • Cleaning | \$35 |
| • Late Charge | \$50 |
| • Damages | TBA |

Bikes

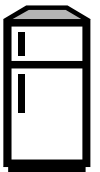
At the close of Spring Semester, all bicycles must be removed from the bicycle racks outside of residence halls.



Any bicycle remaining in the racks as of 5 p.m. Saturday, May 1st will be considered abandoned. Locks will be cut, and the bicycles will be donated to charity. (exception: Southern Courtyard, and Southern Pines summer school residents).

Refrigerators

If you rented a microfridge from the Department of University Housing, make sure it is defrosted and clean for pick up. Failure to do so can result in the loss of your deposit.



Summer School

Summer school check-in begins at 1 p.m. Sunday, May 9th at Southern Pines. If you need a summer housing application, go to www.gsuhousing.com.



Spotlight on . . . Dr. Michael Mills

Dr. Michael Mills is an assistant professor in the Department of Writing and Linguistics where he teaches various literature and writing courses. Along with instructing, Dr. Mills is an advisor to majors in the Writing and Linguistics Department. He is active with the SOAR summer program, and he advises undeclared students in the Academic Advisement Center. He has been at Georgia Southern since 1990, and he says that he was inspired to make teaching and working with students a career because "I was fortunate at a young age to learn from a group of talented teachers at the University of Miami who helped me overcome a deficiency in reading and comprehension. Teaching writing and literature will forever be passions of mine, as is helping students to use language to express their ideas critically and clearly."

Dr. Mills is distance runner, averaging 1,500 miles a year, and he travels extensively overseas and across the USA. He reads almost anything and he enjoys postmodern films. He also loves to write about his life, higher education, and injustice in all its forms. His advice to students is to "travel, travel, travel. No education is complete without experiencing other peoples and cultures. If students' world views are limited to a few hundred miles from their hometowns, they will inevitably be missing out on so much of what life has to offer. It is possible to have it all: good grades and a collegiate experience as long as you keep you priorities in order. Organize your time and read voraciously."

Out and About Campus

Monday, April 5

Statesboro-Georgia Southern Symphony
Masterworks III, Performing Arts Center,
8 p.m. (Students free with ID)



Wednesday, April 7

Annual Endowed Honors Recital, Carter Recital Hall, 8 p.m.

Thursday, April 8

Studio Honors Recital, Carter Recital Hall, 8 p.m.

Practice LSAT

The Office of Pre-Law Advising is sponsoring a free practice Law School Admission Test (LSAT) on Saturday, April 10, from 9:30 a.m. to 1 p.m. in the Nessmith-Lane Building.

The LSAT is a half-day standardized test required for admission to all 202 law schools that are members of the Law School Admission Council (LSAC). It provides a standard measure of acquired reading and verbal reasoning skills that law schools can use as one of several factors in assessing applicants.

The practice LSAT will be administered by Kaplan. Students who attend the event will receive a scaled LSAT score and computer-assisted feedback about their strengths and weaknesses.

All students who are interested in law school are encouraged to take advantage of this opportunity by calling Kaplan at 1-800-KAP-TEST. For more information, contact Rebecca Davis, director of the Office of Pre-Law Advising at 681-5765.

Tuesday, April 6

Academy Awards: Best Picture Series Part III: *Chicago*, Southern Pines, 8:00 p.m.



In the Halls . . .

Wednesday, April 7

Big Egg Hunt, Johnson Hall lawn, 5:00-6:30 p.m.

International Week Winners

Best Overall Participation: Johnson Hall (Panama)
Honorable mentions: Southern Courtyard (Ghana) and Southern Pines (Germany).

Thanks to our judges from International Studies: Jeff Palis, Joan Stalcup and Carolyn Thomas!

Passport winners

1st prize: J. R. Ruley, Veazey (\$75 gift cert.)
2nd prize: Joshua Pelfrey, Johnson (\$40 gift cert.)
3rd prize: Catherine Harris, Brannen (\$25 gift cert.)

RA bulletin boards

1st place: Brian Hustebout, Cuba, Sanford (\$50 gift cert.)
2nd place: Tabetha Turner, Greece, Kennedy (\$30)
3rd place: Eli Reeves, Brazil, Hendricks (\$20)

Winners, come to the Department of University Housing in Watson Hall (with picture ID) to claim prize!

Career Corner

The major in Community Health prepares the student to work with individuals, groups, and families in the worksite, health behavior organizations, university based health services, wellness centers, and employee health behavior programs at the local, state, or federal level. Community Health carries out its mission through organized, interdisciplinary efforts that address the physical, mental, and environmental health concerns of communities and populations at risk for disease and injury. Occupational opportunities within this field include positions such as AIDS Educator, Personal Stress Manager, and University Health Educator. For more information about this major, please contact Career Services at 681-5197.

