Here are some typical questions that anybody may have to answer during the interview. Practice how you will answer them before the real interview. Don’t forget you can come to Career Services for a Mock Interview. Call our office at (912) 478-5197 to find out how to sign up for a mock interview.

1) Tell me about yourself.
2) Why/How do you choose your major?
3) What college classes have you enjoyed the most and why? The least?
4) If you started all over, what would you change about your education?
5) Tell me about your most rewarding college experience?
6) Do you have plans for further education?
7) What is your GPA? Do you think your grades are a fair indication of your abilities?
8) How has you education prepared you for the work world? This specific job?
9) Tell me about the extracurricular activities you have pursued. What have you gained through your extracurricular involvement?
10) What are your short term goals? Long term? What do you see yourself doing in five years?
11) What do you consider to be your greatest strengths and weaknesses?
12) Give me an example of a problem you solved and the process you used.
13) If I asked the people who know you to describe you, what three words would they use?
14) Describe the project or situation that best demonstrates your analytical abilities.
15) Why should I hire you?
16) Give me an example of an idea that has come to you and what you did with it?
17) Tell me about a challenge you have faced and how you overcame it.
18) Why do you want to join our (organization, company, and association)?
19) What work experiences have been most valuable to you and why?
20) How do you feel about relocating, traveling, working overtime, and spending weekends in the office?
21) Tell me about your work experience.
22) Tell me about your most difficult decision and how did you go about making it?
23) What do you really want to do in life?
24) What motivated you to put forth your greatest effort?
25) What types of situations put you under pressure, and how do you deal with the pressure?
26) Tell me what you know about our organization?
27) What qualities should a successful supervisor/manager possess?
28) Do you prefer to work in a group or alone?
29) Describe a situation where you had to work with someone who was difficult, how did you handle it?
30) What have you learned from your mistakes?
31) Give me a situation in which you failed, and how you handled it.
32) In what summer or part-time employment have you been interested?
33) What are your salary expectations/requirements? What do you expect to be making in five years?
34) What are your team player qualities? Give examples.
35) Do you prefer any specific geographical location? Why?
36) Why have you chosen this particular profession?
37) What kind of supervisor do you prefer? Tell me about your best/worst supervisor.
38) What do you think it takes to be successful in a company like ours?
39) What kind of reference do you think your last employer will give you?
40) In what ways do you think you can make a contribution to our company?
41) What have you done that shows initiative and willingness to work?
42) How do you react to criticism? What frustrates you?
43) Have you had any supervisory experience?
44) What accomplishments have given you the most satisfaction?

Below are some typical questions that you can ask the employer during the interview.

Openers:
1) Have you had a chance to review my resume?
2) Did my resume raise any questions about my qualifications that I can answer?

Regarding the job content:
1) What might a typical workday in this position be like?
2) How does this position relate to other positions within the organization?
3) What kind of supervision will I receive? How will my performance be evaluated?
4) What opportunities exist for continued (training, professional) development?
5) What is your organization’s short range and long range plans for the future?
6) I was reading about ____ in your organization's literature and I am interested in learning more about it. Can you tell me more?
7) Do your employees participate in any professional associations or conferences?
8) As an employee of this organization, what do you see as some of its outstanding attributes?
9) Could you tell me the about the people who will be reporting to me?
10) What are some the problems facing your staff today?
11) What are the primary results you would like to see me produce if employed?

Regarding your bid for the job and other closing questions:
1) Is there anything else I can tell you about my qualifications?
2) From what I have told you, do you feel my skills will contribute towards your organization?
3) I can be ready to go to work on (Date). Should I plan on that?
4) I greatly appreciate your offer. How soon do you need to have a decision?

Regarding benefits:
(Questions to ask only after you are offered the position by the employer or by the personnel department)
1) Can you tell me briefly about your benefits program? (Vacation, insurance, retirement, profit sharing, bonuses, hospitalization, etc)

If the employer is undecided on an offer:
1) May I check back with you on (Date)?

If the employer does not offer a position:
1) Do you know of other departments within the organization would be interested in my experience?
2) I very much like what you are doing. Can you please keep my qualifications on record in case there are future openings?
3) If the situation changes, please let me know.
4) Can you give me feedback on my interview? Can you give me suggestions on what I can do to make myself more marketable for this position?