Students,

This course is participating in the Service-Learning Facilitator program, administered by the Office of Student Leadership & Civic Engagement. An undergraduate student who may or may not be currently enrolled in your course will be acting as a facilitator for your service-learning component.

The duties of a Service-Learning Facilitator are many and varied, and help the facilitator to develop leadership, management and teaching skills. Your Facilitator will not be evaluating student work, nor impeding access to your professor. Rather, the facilitator role is to improve communication between the professor, enrolled students and the service partners, to help the professor manage the service effort (scheduling, transportation, attendance, etc.), and facilitate, but not evaluate, reflection and assessment components of the course related to your service-learning experience.

Your Facilitator may have reason to contact you during the semester in order to help schedule your service work or keep you informed in some way. If you do not wish to be contacted by your Facilitator, you may opt to work on your service-learning experience directly through your instructor. If you are willing to allow the student facilitator to help coordinate your service-learning experience, please list below the method(s) by which you may be contacted by your Facilitator:

**Your Service-Learning Facilitator is:**

You may contact your Service-Learning Facilitator by:

**Cell phone:**

**Email:**

If you have comments, concerns or feedback regarding your service-learning experience, including comments related to the Service-Learning Facilitator or the community partners served through these projects please send those comments to your instructor directly. If you feel the need, you may mail anonymous comments to your instructor through campus mail.

If you would like more information on the Service-Learning Facilitator program, please contact Urkivia Andrews, Assistant Director of Service-Learning, Office of Student Leadership & Civic Engagement.

uandrews@georgiasouthern.edu  (912) 478.1435

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Your Name: ____________________________________  (RIP OFF BOTTOM PORTION AND TURN IN!)

Permission to contact me by cell phone: #___________________________  Call?_____  Text?_____

Permission to contact me by email:  Yes____  No_____

Email:________________________________________________________

(If you do not regularly check this account, please forward it to an email account you do check regularly.)

Thank you!

(If you decline to work with the facilitator and prefer to work directly with the faculty member print only your name above and check off here _____.)

The Office of Leadership & Community Engagement
Georgia Southern University